



APPLICATION FOR EMPLOYMENT

NAME:		
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LAST

FIRST

MI

SOCIAL SECURITY NUMBER:

MAILING ADDRESS:		
Street	Apt/Unit/Space	
City	State	Zip Code

HOME PHONE NUMBER: ()

WORK PHONE NUMBER: ()

Do you have a valid driver's license? Which State?	Yes	No
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Are you legally able to work in the US?	Yes	No
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Have you ever been convicted of a felony?	Yes	No
If yes, explain on a separate sheet.		

Do you have any relatives working for us?	Yes	No
Employee's Name & Department:		

Have you had any major illness' or injuries?	Yes	No
Have you filed previous Worker's Comp Claims?	Yes	No
Do you take regular medication?	Yes	No
If yes, explain below.		

Position Applying For: _____
Preferred Shift/Hours: _____

Are you willing to work overtime if necessary?	Yes	No
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TODAY'S DATE: _____

VOLUNTARY INFORMATION

This section is voluntary. Information is requested for federal record keeping purposes only. We ask that you indicate your race or national origin, date of birth and sex. Do not write your name. This information will be kept with your application and will be used only in accordance with federal and state regulations.

ETHNICITY/RACE: Check only one.

1-Black 2-American Indian 3-Asian 4-Hispanic 5-Non-minority

GENDER: Male Female

BIRTH DATE: Month Day Year

APPLICANT'S CERTIFICATION AND AGREEMENT

I certify the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize El Castillo to make an investigation of any of the facts set forth in this application.

I understand that employment at El Castillo is "at will", which means that either I or El Castillo can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of El Castillo, other than the CEO/Administrator has any authority to alter the foregoing.

Signature

Date

FOR EL CASTILLO USE ONLY

Employed: Yes No Salary/Hourly Rate \$ _____

Start Date _____

Job Title _____

Shift: Day Swing Night
Status: Full Time _____ Part Time _____
of Hours # of Hours

Supervisors Signature and Title

Date

FACTFINDERS INC.
Authorization to Release Confidential Information

I hereby authorize Factfinders Inc. and its agents to verify or obtain copies of law enforcement records and motor vehicle records and gather any other information pertaining to my application for employment with El Castillo Retirement Residences.

I understand that willful misrepresentation on this or any other document pertaining to my application may result in immediate dismissal.

I hereby forever release and discharge Factfinders Inc., its officers, directors, shareholders, agents and employees, as well as successors, assigns and all other persons acting on its behalf, from any claims liability, action for damages, compensation, or otherwise, known or unknown, on account of or arising out of the investigation and disclosure of the requested information.

I further release and discharge all liability from all companies, agencies, officers, officials, employees, and persons providing good faith, pertinent information and/or records as requested to successfully complete a background investigation or application of employment.

Signature

Date

Printed Name: (First) (Middle) (Last)

Other Names I have Used (Marriage, AKAs, etc.) _____

Date of Birth _____ Social Security # _____

Drivers License Number (s) _____
(State) (Number) (Class)

(local and/or other states) _____
(State) (Number) (Class)

List Residential Addresses for Last 7 Years: (Include dates)

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | |

Factfinders Use Only: (Information request by El Castillo Retirement Residences)

____ Criminal Background Check ____ Drivers History ____ Employment History

____ Certification or Prof. License ____ Additional Jurisdiction/Other States